

**Notice of Privacy Practices: Patient Acknowledgment and Agreement**

By signing below I hereby acknowledge that I have read, and fully understand Northside Family Medicine's Notice of Privacy Practices for Protected Health Information (HIPAA Agreement) and may ask for a copy if desired. Furthermore, we agree that at the discretion of Northside Family Medicine, Northside Family Medicine may release any information necessary to any member of my household or immediate family (sons, daughters, parents, spouses) unless I notify Northside Family Medicine otherwise.

\_\_\_\_\_  
Name of Patient (please print)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

PLEASE DO NOT RELEASE MY INFORMATION TO THE FOLLOWING PEOPLE \_\_\_\_\_

**Assignment of Benefits**

- 1) I understand that I am responsible for charges not covered or reimbursed by my insurance company(s). I agree that in the event of non-payment, to assume the costs of interest, collection, and legal action (if required).
- 2) I authorize my insurance carrier(s) to release information regarding my coverage to Northside Family Medicine. I also authorize agents of any hospital, treatment center, or previous physicians to furnish Northside Family Medicine copies of any records of my medical history, services, or treatments.
- 3) My right to payment for all procedures, supplies, and any other services including major medical benefits that are provided to me by Northside Family Medicine are hereby assigned to Northside Family Medicine. This assignment covers any and all benefits under Medicare, other government sponsored programs, private insurance, and any other health plans. I acknowledge this document as a legally binding assignment to collect my benefits as payment of claims for services performed by Northside Family Medicine. In the event that my insurance carrier does not accept Assignment of Benefits, or if payments are made directly to me or my representative, I will endorse such payments to Northside Family Medicine.
- 4) I understand I have a right to request and receive a Notice of Privacy Practices from Northside Family Medicine.
- 5) I hereby authorize Northside Family Medicine to inquire into my credit history if needed to obtain payment from me or confirm information that I have provided. It will only be done if I am not paying my bills as agreed upon above and will not be released to any outside agencies that are not directly involved in obtaining payment from me for services performed at Northside Family Medicine.

**By signing below I have read the above statements and accept the terms and have been provided a copy of this statement if I have requested it.**

\_\_\_\_\_  
Patient or Responsible Party Signature

\_\_\_\_\_  
Date

**Online Communications Informed Consent: Patient Acknowledgment and Agreement**

I acknowledge that I have read and fully understand the Online Communications Informed Consent form. I understand the risks associated with online communications between my physician and me. In addition, I agree to the instructions and restrictions outlined herein and that they may change without warning. I have had a chance to ask any questions that I had and to receive answers. Please notify us if you want a copy of our Online Communications Informed Consent. **AND WE WILL ASSUME YOU WANT TO JUST USE YOUR REGULAR EMAIL ACCOUNT TO RECEIVE AND SEND INFORMATION TO US (OPTION #1) UNLESS YOU NOTIFY US YOU ONLY WANT SECURE CORRESPONDENCE AND OPTION#2. FURTHERMORE, WHEN THE SECURE OPTION BECOMES EASIER TO USE WE MAY SEND ALL CORRESPONDENCE TO YOU VIA SECURE EMAIL.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
your email address

**Patient Guidelines: Patient Acknowledgment and Agreement**

**By signing below, I hereby acknowledge that I have read, and fully understand Northside Family Medicine's Patient Guidelines and agree to abide by the standards set therein. In addition to the instructions outlined therein, I agree to any other instructions that my physician may impose. I have had a chance to ask any questions that I had and to receive answers and have been provided a copy of the guidelines if requested.**

\_\_\_\_\_  
Patient or Guardian Signature

\_\_\_\_\_  
Date

**Patient Information**

Today's date \_\_\_\_\_

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Soc. Sec# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Sex: M or F

Marital Status M S D W Sep How did you find our office? \_\_\_\_\_

Address \_\_\_\_\_ Apt# \_\_\_\_\_ Home Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Email address (Only include if you signed the Online communications informed consent) \_\_\_\_\_

Occupation \_\_\_\_\_

Employer Name and Address \_\_\_\_\_ Work Phone \_\_\_\_\_

Responsible Party for Billing Purposes \_\_\_\_\_

**Parent or Legal Guardian Information**  
(to be filled out only if patient is a minor)

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Soc. Sec# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Sex: M or F

Marital Status M S D W Sep Relationship to patient: \_\_\_\_\_

Address \_\_\_\_\_ Apt# \_\_\_\_\_ Day Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Night/CellPhone \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Employer Address \_\_\_\_\_ Work Phone \_\_\_\_\_

**Guarantor Information**

If the insurance does not go through the patient, please give the information on who the insurance goes through:  
or check here if same as above \_\_\_\_\_.

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Soc. Sec# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Employer \_\_\_\_\_

Address \_\_\_\_\_ Apt# \_\_\_\_\_ Day Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Night/CellPhone \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Employer Address \_\_\_\_\_ Work Phone \_\_\_\_\_

If for any reason insurance does not cover all or part of the visit, the patient, guarantor, or legal guardian, if a minor, is responsible for the balance.

Emergency Contact Persons

Primary Contact

Secondary Contract

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Phone Number \_\_\_\_\_

Phone Number \_\_\_\_\_

Alt. Phone Number \_\_\_\_\_

Alt. Phone Number \_\_\_\_\_

Relationship \_\_\_\_\_

Relationship \_\_\_\_\_

If someone other than patient or patient's guardian is to receive any type of statement for payment to our office please provide the information below (as much as you have available)

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Soc. Sec# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Employer \_\_\_\_\_

Address \_\_\_\_\_ Apt# \_\_\_\_\_ Day Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Night/Cell Phone \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Employer Address \_\_\_\_\_ Work Phone \_\_\_\_\_

Relationship to Patient \_\_\_\_\_

Insurance Cards

Primary Card

Secondary Card

Date: \_\_\_\_\_

Please Write Name Here \_\_\_\_\_

Signature \_\_\_\_\_

**REVIEW OF SYSTEMS** Please answer the following questions by circling Yes or No- IF YOU HAVE TIME FILL OUT THE SOCIAL HISTORY AND HEALTH MAINTENANCE AREAS-

- |   |     |    |
|---|-----|----|
| Any fevers or weight loss?                              | YES | NO |
| Any eye problems?                                       | YES | NO |
| Any ear,nose, throat or mouth problems?                 | YES | NO |
| Any chest pain or irregular heart issues or swelling?   | YES | NO |
| Any shortness of breath, coughing or wheezing?          | YES | NO |
| Any nausea,vomiting, abdomen pain, or stool issues?     | YES | NO |
| Any problems with urination in any way?                 | YES | NO |
| Any problems with your vagina or penis?                 | YES | NO |
| Any aches or muscle pains anywhere?                     | YES | NO |
| Any skin lesions, rashes or other problems?             | YES | NO |
| Any breast problems?                                    | YES | NO |
| Any weakness, numbness, dizziness, or tremors?          | YES | NO |
| Any suicidal thoughts, sadness, depression, or anxiety? | YES | NO |
| Any bleeding problems anywhere?                         | YES | NO |
| Any runny nose, frequent sneezes or itchy eyes?         | YES | NO |

Any other concerns or questions you would like to discuss today? \_\_\_\_\_

Any Medications you need refilled today? \_\_\_\_\_

**SOCIAL HISTORY**

- |                       |     |    |
|-----------------------|-----|----|
| Tobacco Use?          | YES | NO |
| Seat belt use?        | YES | NO |
| Any Illicit Drug use? | YES | NO |

How often do you drink alcohol? \_\_\_\_\_

**HEALTH MAINTENANCE**

- Last Physical \_\_\_\_\_
- Last Cholesterol \_\_\_\_\_
- Last Prostate Check \_\_\_\_\_
- Last Mammogram \_\_\_\_\_
- Last Colonoscopy \_\_\_\_\_
- Last Bone Density \_\_\_\_\_
- Last test for blood in stool \_\_\_\_\_
- Last Pap Smear \_\_\_\_\_
- Do you have a living will? \_\_\_\_\_